

# INITIAL PLANNING MEETING/RE-EVAL MEETING

## Initial Planning Meeting

**Purpose:** To begin the process of evaluating a child for the first time to see if they are eligible for special education services.

**What to expect:**

- Discussions to determine the areas that need to be evaluated.
- The team will review existing information and decide what formal evaluations are necessary.
- Parents will need to provide consent for the evaluations to be conducted.

# Re-Evaluation Planning Meeting

**Purpose:** To determine if a student who already has an Individualized Education Program (IEP) still requires special education services and whether new assessments are needed.

**What to expect:**

- A review of all existing data, such as the student's current performance, academic progress, and previous evaluations.
- The team will discuss if the student continues to meet eligibility criteria and if their current placement is appropriate.
- The team will decide if additional, formal testing is needed and, if so, what areas it will cover.
- Parents will receive a "Prior Written Notice" that details whether assessments are recommended or not.



- Team participation: Both meetings require the participation of the student's IEP team, which includes parents, teachers, and school specialists.
- Data review: Existing information is reviewed to make an informed decision about the next steps for evaluation or re-evaluation.
- Parental consent: For any new evaluations, parental consent is required before they can be performed.
- Parent advocacy: Parents are a crucial part of the team and should share any concerns or information they have from their own observations or from private providers.
- Support person: You have the right to bring a support person to the meeting, such as a spouse, friend, or advocate.